

Dotties

CATERING

at Spring Valley Golf Club



Welcome!

We are pleased you are considering The Clubhouse at Spring Valley for your special event. Our beautiful facility and wonderful food is sure to make your event more memorable.

Please take a moment to review the enclosed information. It includes general guidelines about Spring Valley, as well as sample menus and appetizer selections.

Our staff is prepared to help you plan your special occasion. We look forward to assisting you and will happily answer the many questions you will have.

Thank you again for considering Dottie's at Spring Valley Golf Club.

Dottie Pollard
859.983.1080

Suggested Sample Menus

Prices range from \$23.95 & up

Celebration (\$23.95)

Sesame Chicken
Herb Baked Cheese in Pastry Wrap
Pasta Salad
Pork Tenderloin on Yeast Rolls
Vegetable Spring Rolls
Smoked Turkey on Harvest Rolls
Twice Baked Potatoes

Simple Treasures (\$24.95)

Chicken Salad Croissant
Mini Hot Browns
Assorted Vegetable Tray with Wild Dill Dip
Meatballs
Fruit Tray
Potato Salad
Beer Cheese with Crackers

Top Notch (\$27.95)

Beef Tenderloin on Yeast Rolls
Shrimp Cocktail
Feta Cheese and Spinach Pastry
Chicken Strips
Fresh Salmon with assorted Breads
Assorted Cheese Display
European Bread Display

You're Invited (\$24.95)

Triple Crown Brie
Parmesan Chicken Fingers
Meatballs
Mini Hot Ham & Cheese with Fresh Basil
European Bread Display
Mini Quiche
Assorted Vegetable Tray with Wild Dill Dip

Kentucky Menu (\$25.95)

Buttermilk Fried Chicken

Country Ham Biscuits

Cat Fish Fingers

Hash Brown Casserole

Kentucky Vegetable Platter

Kentucky Beer Cheese with Assorted Crackers

Seven Layer Salad

Suggested Southern Menus

Prices ranging from \$24.95 and up and include Rolls/Bread

Roast Beef
Roasted Chicken with Fresh Herbs
Mashed Potatoes
Green Beans
Fruit Salad
Marinated Vegetable Salad

Tender Beef Steak
Lemon Basil Chicken
Baked Potatoes
Green Beans
Glazed Carrots
Mixed Green Salad

Fried Chicken
Roast Beef
Mashed Potatoes
Broccoli Medley
Buttered Corn

Spinach & Mushroom Chicken
Catfish Fingers
Peas with Pearl Onions
New Potatoes
Zucchini & Squash Medley
Cole Slaw

Parmesan Chicken
Meat loaf
Green Beans
Scalloped Potatoes
Buttered Carrots
Layered Pea Salad

Parmesan Chicken Tenders
Herb Pork Chops
Dilled Red Skin Potatoes
Green Beans
Baked Apples
Marinated Asparagus
Pasta Salad

Appetizers

Please choose a minimum of seven items

Our most popular selections

Artichoke Spread with Pine Nuts and Crackers
Assorted Cheese with Traditional Crackers
Assorted Finger Sandwiches
Assorted Vegetable Tray with Wild Dill Sauce
Baked Brie
Baked Mushroom Caps with Herb Feta Cheese
Baked Mushroom Caps with Italian Sausage
BBQ Meatballs
Beef Tenderloin Medallions
Buttered Pastry Dill Cheese
Chicken Salad Croissants
Country Ham Biscuits
Mini Crab Cakes
Fresh Fruit Display
Hot Crab Dip
Hot Ham and Swiss Sandwiches
Jumbo Shrimp Cocktail
Layered Southwestern Dip
Marinated Asparagus
Oriental Chicken Wings
Mini Quiche
Seasoned Chicken Tenders
Smoked Salmon with Herb Cream Sauce
Smoked Turkey on Harvest Bread
Spinach Dip with Hawaiian Bread and Pretzels
Mini Twice-Baked Stuffed Potatoes

Seafood

Salmon Board with Assorted bread/crackers
Mini Crab Cakes with Lemon Dill Sauce
Catfish Fingers
Mushrooms Stuffed with Crab Meat
Hot Crab Dip

Cheese

Homemade Beer Cheese with Crackers and Pretzels
Triple-Crown Brie Wheel
Assorted Cheese Display
Herb Baked Cheese in Pastry

Salads

Kentucky Vegetable Platter with Wild Dill Dip

Pasta Salad

Marinated Asparagus and Hearts of Palm

Potato Salad

Cole Slaw

Meat

Pork Tenderloin with Mustard Glaze

Roast Tenderloin of Beef

Chicken Salad

Country Ham and Biscuits

Baby Hot Browns

Sesame Chicken

Oriental Chicken Wings

Meatballs with Assorted Sauces

Seasoned Chicken Tenders

Meatless

Vegetable Spring Roll

Black Bean Salsa with Tortilla Chips

Feta Cheese and Spinach Stuffed Phyllo

Herb Stuffed Red-Skin Potatoes

Hummus with Assorted Crackers

Spinach Dip with Crusty Bread

Sandwich Bites

Smoked Turkey on Harvest Bread

Mini Chicken Salad Croissants

Mini Hot Ham and Cheese with Basil Aromatics

Pimento Cheese on Assorted Cocktail Bread

Miscellaneous

Baby Baked Potatoes with Blue Cheese Topping

Assorted Mini Quiche

Mini Chicago Style Pizza

* Please choose a minimum of seven appetizer items. Prices will vary depending on selections.

Club Rental & Catering Fees

Spring Valley Clubhouse Rental (Non-Member) <i>Please make check payable to Spring Valley Golf Club.</i>	\$1,500.00
Spring Valley Clubhouse Rental (Member)	Complimentary
Spring Valley Clubhouse Wedding Ceremony (Non-Member and Member) <i>This is in addition to clubhouse fee. Please make check payable to Dottie's Catering.</i>	\$600.00

Staffing Fees

Bartender <i>1 bartender per 50 guests</i>	\$18.00 per hour
Servers <i>1 server per 40 guests</i>	\$16.00 per hour
Security <i>1 per 200 guests</i>	\$15.00 per hour

Additional service fees may apply to accommodate special circumstances.

Additional 6% sales tax and 20% service charge applies to food and beverage.

Prices subject to change.

Floral Agreement

Hello,

We are assisting _____ in a celebration on _____ at Spring Valley Golf Club. In order to provide the best possible day for our guest we ask that you read and understand the following statements. Thank you for your cooperation and we look forward to working with you on this special day.

- Deliveries may be made 4 hours prior to event. No floral arrangements may contain the foliage of Springerii or Plumosa fern.
- Please limit floral decorations for banister to artificial, as the railings are over 70 years old. Zip ties, pipe cleaners and ribbon are acceptable to use on banister.
- The daily operation of the golf club prohibits early arrival or storage of floral arrangements.

It is not our goal to be difficult to work with, however the above requests are strictly enforced. Please call if we may assist you in any other way.

Dottie's Catering at Spring Valley Golf Clubhouse

Name of Florist

Contact Person

Contact Number

Signature and of Florist

Date

Signature of Guest

Date

**Spring Valley Golf Club Facility Rental /
License Use Agreement**

Event Date: _____

Check all events that will be held at Spring Valley:

_____ **Rehearsal Dinner(fee TBD)** _____ **Wedding (\$600.00 fee)** _____ **Reception (\$1500.00 fee)**

Wedding location (if not held at Spring Valley): _____

Wedding start time: _____ **Reception start time:** _____ **Reception end time:** _____

Arrival time at Spring Valley: _____ **Number of Guests:** _____

1. Room rental fees are non-refundable unless canceled in writing at least six months prior to the event.
2. **Event dates are not confirmed nor formally "reserved" until room rental is paid in full and in the interim requested dates may be lost to others who reserve and have timely paid.** In no event is Facility responsible for any damages arising as a result of booking dates, reservation of dates, weather, or simultaneous facility usage by Members.
3. A minimum of 100 people are required for all events.
4. Lessee will be responsible for any building, property, or equipment damage including but not limited to golf course grounds.
5. Spring Valley reserves the right to hire a security guard at a fee of \$15.00 per hour and pass this charge along to customer on final invoice.
6. No children are permitted on the golf course at any time. No pets permitted in facility or on golf course at any time.
7. All decorations must be free standing. Decorations may not be nailed, taped, wired, etc. to the building (this will be explained in detail). All decorations must be removed immediately following event. Birdseed, bubbles, sparklers, etc. may not be distributed or used inside the building. No confetti, silly string, sparklers, or live rose petals are permitted inside or outside the building. No markers, crayons, or other writing utensils may be used by children during events.
8. Chairs for wedding ceremonies held on-site are not included, however, may be purchased/rented through Events With Design (Shannon Ferguson: 859.260.1456)
9. No outside drink or food allowed on premises. This policy is strictly enforced. Assessments will be made for violations. Bartenders reserve the right to refuse service to anyone whom they consider intoxicated. Catering services for this Agreement are exclusively provided by Dottie's Catering. Events without catering are not available.
10. Confirmation of guest totals must be made two weeks prior to event.
11. **Weddings held on-site cannot begin before 7:30 p.m. without written permission from Spring Valley management. Bridal parties are permitted on-site not more than three hours prior to event. Receptions only cannot begin before 7:00 p.m. and bridal parties will not be permitted use of the dressing area upstairs if the wedding is held off-site.**
12. Final payment in full for the balance owed for all charges is due 24 hours prior to event or within 24 hours of delivery of a final invoice. A 3% processing fee will be added for all credit card charges.

I acknowledge and understand this agreement and the terms set forth above.

Lessee: _____ **Date:** _____

Lessor: _____ **Date:** _____

Dottie's at Spring Valley
Event Confirmation Sheet

Date of Event: _____

Wedding Begin Time: _____ Arrival Time: _____ End Time: _____

Reception Begin Time: _____ Arrival Time: _____ End Time: _____

Wedding on Site (Spring Valley): Yes _____ No _____

Number of Guests: _____

Bride Information

Name: _____

Address: _____

Home Phone #: _____ Work Phone #: _____

Cell Phone # _____ Fax Phone #: _____

E-mail Address: _____

Parents Name: _____

Address: _____

Mother's Phone Number: _____

Groom Information

Name: _____

Address: _____

Home Phone #: _____ Work Phone #: _____

Cell Phone #: _____ Fax Phone #: _____

E-mail Address: _____

Parents Name: _____

Address: _____

Phone Number: _____

Gentle Reminders

The event date is not confirmed or reserved until rental is paid. All events are subject to the following conditions:

We are able to accommodate seated dinners of 250 people plus (utilizing the patio).

Non-members of Spring Valley Golf club are required to pay the room rental fee when event is confirmed.

Room rental fees are not refundable unless canceled six months prior to event.

Dressing area upstairs is only available when weddings are held on-site.

Lessee will be responsible for any building, property, or equipment damage including but not limited to golf course grounds.

All decorations must be free standing. Decorations may not be nailed, taped, wired, etc. to the building. (This will be explained in detail).

All decorations must be removed immediately following event. Birdseed, bubbles, sparklers, etc. may not be distributed or used inside the building. No confetti, silly string, or sparklers are permitted inside or outside the building.

Bartenders reserve the right to refuse service to anyone whom they consider intoxicated.

No outside alcohol will be permitted (in accordance with Alcohol and Beverage Control regulations).

Feel free to call us if you have any questions or concerns about our gentle reminders.